



Security Monitor

Department: Security | Reports to: Security Supervisor

The Northwest Regional Re-entry Center (NWRRC) is a non-profit organization which has been in continuous operation since 1964. We operate a 100-plus bed residential re-entry center and provide transitional services to offenders re-entering society from incarceration, for probation clients serving sanctions for violations of their supervised release, and for those under community restoration orders. Our mission is to support, educate and encourage our residents, while they do the work necessary, to develop and implement an Individualized Program Plan that guides them in the successful transition back into their communities/families including finding employment and housing, without reoffending. We are also committed to assuring constant supervision, providing structure for accountability and as a result, protecting the community.

Our Position:

We are seeking an individual with a passion for providing high quality service in a residential setting to fill a **full time Security Monitor** position. Security is responsible for the 24-hour daily supervision and monitoring of residents in the living unit and during their approved movement in the community. Security Monitors supervise and/or manage rule compliance, facility and perimeter security, room and personal searches, drug and alcohol testing, sanitation inspections, visiting procedures, and other tasks as needed for the secure operation of the facility.

Correctional facilities by nature can be stressful. Working in close proximity to individuals exhibiting a range of behaviors and personality traits may be problematic for someone even if they are normally even tempered and emotionally mature. The Security Monitor needs to be sensitive to the mood and behaviors of residents, establish boundaries, and be able to communicate uniform standards without emotionally exhibiting undue irritation or enabling behaviors.

Responsibilities:

- Tracks resident accountability while absent from the facility for work or social passes using an automated system; documents communication with residents through journal entries and notations in the automated system.
- Monitors electronic reports for inmates on home confinement.
- Conducts hourly facility patrol and regular accountability counts to maintain program safety and community security.
- Supervises all resident activities 24/7 and documents/reports unusual or concerning behaviors.
- Conducts searches of the facility, resident rooms and property, automobiles, and residents.
- Conducts urine collection and breathalyzer testing activities for residents and for contract clients.
- Controls and dispenses resident medications and controlled food supplements.
- Cooperates with Case Managers and the Social Services Coordinator to verify resident employment, job searches, and other approved community activities.
- Maintains sanitation of the facility and grounds through monitoring of resident chores.
- Serves as information center for all NWRRC and resident activities – responds to and reports all required incidents.

- Controls all entry into and out of the facility and maintains a safe and orderly environment.
- First line of contact for all law enforcement, U.S. Marshals, U.S. Probation Officers, Bureau of Prisons personnel, and all other related agencies.

Qualifications:

Desired:

- Prior security and/or correctional experience
- Ability to be assertive and not aggressive, and comfortable interacting with a diverse population
- Ability to communicate clearly verbally and in writing and apply problem solving techniques to complex issues
- Willingness to learn and grow within NWRRC
- Degree in Criminal Justice or a related field

Required:

- High school diploma/GED
- 18 years of age or older
- Must be available to work any hours, any shift, any day. This includes overtime, weekends, overnight, holidays, and on short notice.
- Must participate in our pre-employment screening process, including a Federal background check and drug test (includes the use of marijuana, a Schedule I drug under federal law)

Perks:

We offer great benefits and perks to our full-time staff. Here are some highlights on what we offer:

- Industry competitive wages with the potential for generous merit-based increases
- A supportive environment where growth is promoted
- Generous time off, including PTO, vacation and sick time
- Employer-funded SEP-IRA retirement plan (after 1 year); NWRRC currently contributes 7% of your gross wages
- 100% employer-paid medical and dental insurance premiums
- Tuition assistance, fitness center subsidy, and a free daily meal!

How to Apply

For consideration, submit a resume and cover letter describing your interest and how you meet the qualifications. Email your submission to Jessica, HR Specialist, at jessicad@nw-rrc.org.

Thank you for your interest in joining our team!

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